AUDITED FINANCIAL STATEMENTS December 31, 2020 and 2019 Mark D. Harrington, CPA Wayne A. Langer, CPA Nichole Fairbanks, CPA Jesse Fraley, CPA Anna Anderson, CPA



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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Stepping Stone Emergency Housing, Inc. Anoka, Minnesota

We have audited the accompanying financial statements of Stepping Stone Emergency Housing, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, cash flows and functional expenses for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Stepping Stone Emergency Housing, Inc. as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Prior Period Adjustment

Harrington larger : Associates

As discussed in Note 10 to the financial statements, a prior period adjustment was made to record the value of the Unemployment Services Trust account. Our opinion is not modified with respect to this matter.

June 8, 2021

STATEMENTS OF FINANCIAL POSITION December 31, 2020 and 2019

| | 2020 | | 2019 |
|-----------------------------------|------|-----------|---------------|
| ASSETS | | | |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | \$ | 813,689 | \$ 280,761 |
| Contracts receivable | | 92,412 | 85,835 |
| Prepaid expenses | | 24,618 | 13,577 |
| | | | |
| TOTAL CURRENT ASSETS | | 930,719 | 380,173 |
| PROPERTY AND EQUIPMENT, at cost | | | |
| Building | | 148,278 | 148,278 |
| Leasehold improvements | | 125,364 | 115,364 |
| Equipment | | 137,740 | 133,877 |
| | | | |
| | | 411,382 | 397,519 |
| Less: accumulated depreciation | | (126,647) | (115,373) |
| TOTAL PROPERTY AND EQUIPMENT, net | | 284,735 | 282,146 |
| TOTAL ASSETS | \$ | 1,215,454 | \$ 662,319 |

| | 2020 | | | 2019 | |
|---------------------------------------|------|-----------|----|---------|--|
| LIABILITIES AND NET ASSETS | | | | | |
| CURRENT LIABILITIES | \$ | 7.644 | ¢ | 0 022 | |
| Accounts payable | Þ | 7,644 | \$ | 8,823 | |
| Accrued expenses | | 50,314 | | 37,546 | |
| TOTAL LIABILITIES | | 57,958 | | 46,369 | |
| NET ASSETS | | | | | |
| Net assets without donor restrictions | | | | | |
| Undesignated | | 574,358 | | 581,776 | |
| Board designated - operating reserve | | 512,918 | | 34,174 | |
| Net assets with donor restrictions | | 70,220 | | | |
| TOTAL NET ASSETS | 1 | 1,157,496 | | 615,950 | |
| | | | | | |
| TOTAL LIABILITIES AND NET ASSETS | \$ 1 | 1,215,454 | \$ | 662,319 | |

STATEMENT OF ACTIVITIES For the Year Ended December 31, 2020

(With Comparative Totals for 2019)

| | Without Donor Restrictions | With Donor Total Restrictions 2020 | | Total 2019 | |
|---------------------------------------|-------------------------------|---------------------------------------|--------------|---------------|--|
| REVENUE AND SUPPORT | | | | | |
| Contributions | \$ 391,442 | \$ - | \$ 391,442 | \$ 248,326 | |
| Government contribution | 313,049 | 70,220 | 383,269 | - | |
| Government contracts | 112,500 | - | 112,500 | 130,128 | |
| Program service fees | 1,105,954 | - | 1,105,954 | 958,523 | |
| Investment income | 3,299 | - | 3,299 | 2,376 | |
| In-kind donations | 140,800 | - | 140,800 | 140,800 | |
| Rental income | 18,368 | - | 18,368 | 21,000 | |
| Vending income, net of expenses of | | | | | |
| \$1,822 and \$2,596, respectively | 2,781 | - | 2,781 | 5,501 | |
| Event income, net of expenses of | | | | | |
| \$21,806 and \$30,250, respectively | 67,223 | - | 67,223 | 79,164 | |
| Other income | 957 | - | 957 | 1,714 | |
| Loss on disposal of assets | (2,300) | - | (2,300) | - | |
| Net assets released from restrictions | | | | | |
| TOTAL REVENUE | | | | | |
| AND SUPPORT | 2,154,073 | 70,220 | 2,224,293 | 1,587,532 | |
| EXPENSES | | | | | |
| Program services | | | | | |
| Long Term Housing | 182,121 | _ | 182,121 | 86,496 | |
| Shelter | 1,128,805 | _ | 1,128,805 | 1,090,028 | |
| Stepping Home | 18,693 | - | 18,693 | 17,101 | |
| m . 1 | 1.220.610 | | 1.220.610 | 1 102 625 | |
| Total program services | 1,329,619 | | 1,329,619 | 1,193,625 | |
| Management and general | 271,143 | - | 271,143 | 198,199 | |
| Fundraising | 81,985 | | 81,985 | 85,653 | |
| TOTAL EXPENSES | 1,682,747 | | 1,682,747 | 1,477,477 | |
| CHANGE IN NET ASSETS | 471,326 | 70,220 | 541,546 | 110,055 | |
| NET ASSETS, BEGINNING OF YEAR | 615,950 | | 615,950 | 505,895 | |
| NET ASSETS, END OF YEAR | \$ 1,087,276 | \$ 70,220 | \$ 1,157,496 | \$ 615,950 | |

STATEMENT OF ACTIVITIES For the Year Ended December 31, 2019

| | hout Donor | With Donor Restrictions | | | |
|---------------------------------------|---------------|----------------------------|---------|----|-----------|
| REVENUE AND SUPPORT | _ | • | _ | | |
| Contributions | \$ 248,326 | \$ | - | \$ | 248,326 |
| Government contracts | 130,128 | | - | | 130,128 |
| Program service fees | 958,523 | | - | | 958,523 |
| Investment income | 2,376 | | - | | 2,376 |
| In-kind donations | 140,800 | | - | | 140,800 |
| Rental income | 21,000 | | - | | 21,000 |
| Vending income, net of expenses | | | | | |
| of \$2,596 | 5,501 | | - | | 5,501 |
| Event income, net of expenses | | | | | |
| of \$30,250 | 79,164 | | - | | 79,164 |
| Other income | 1,714 | | - | | 1,714 |
| Net assets released from restrictions | 9,886 | | (9,886) | | - |
| | | | | | |
| TOTAL REVENUE | | | | | |
| AND SUPPORT | 1,597,418 | | (9,886) | | 1,587,532 |
| | | , | | | |
| EXPENSES | | | | | |
| Program services | | | | | |
| Long Term Housing | 86,496 | | - | | 86,496 |
| Shelter | 1,090,028 | | - | | 1,090,028 |
| Stepping Home | 17,101 | | - | | 17,101 |
| | | | | | |
| Total program services | 1,193,625 | | | | 1,193,625 |
| Management and general | 198,199 | | - | | 198,199 |
| Fundraising | 85,653 | | - | | 85,653 |
| | | | | | |
| TOTAL EXPENSES | 1,477,477 | | | | 1,477,477 |
| CHANGE IN NET ASSETS | 119,941 | | (9,886) | | 110,055 |
| NET ASSETS, BEGINNING OF YEAR | 496,009 | | 9,886 | | 505,895 |
| NET ASSETS, END OF YEAR | \$ 615,950 | \$ | | \$ | 615,950 |

STATEMENTS OF CASH FLOWS

For the Years Ended December 31, 2020 and 2019

| | 2020 | | 2019 | |
|---|------|-----------|------|----------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | | | |
| Change in net assets | \$ | 541,546 | \$ | 110,055 |
| Adjustments to reconcile change in net assets to net | | | | |
| cash provided by operating activities: | | | | |
| Depreciation | | 26,821 | | 29,048 |
| PPP loan forgiveness | | (191,757) | | - |
| Loss on disposal of assets | | 2,300 | | - |
| Increase in: | | | | |
| Contracts receivable | | (6,577) | | (12,712) |
| Prepaid expenses | | (11,041) | | (987) |
| Increase (decrease) in: | | | | |
| Accounts payable | | (1,179) | | (9,901) |
| Accrued expenses | | 12,768 | | 3,520 |
| NET CASH PROVIDED BY OPERATING ACTIVITIES | | 372,881 | | 119,023 |
| CASH FLOWS FROM INVESTING ACTIVITIES Purchase of property and equipment | | (31,710) | | (15,609) |
| CASH FLOWS FROM INVESTING ACTIVITIES Advance on PPP loan | | 191,757 | | _ |
| | | | | |
| INCREASE IN CASH AND CASH EQUIVALENTS | | 532,928 | | 103,414 |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR | | 280,761 | | 177,347 |
| CASH AND CASH EQUIVALENTS, END OF YEAR | \$ | 813,689 | \$ | 280,761 |

STEPPING STONE EMERGENCY HOUSING, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2020 (With Comparative Totals for 2019)

| | Program Services | | | | | | | |
|---|-----------------------------|--------------------------------|-------------------------|--------------------------------|--------------------------------|-----------------------------|--------------------------------|---------------------------------|
| | Long Term Housing | Shelter | Stepping Home | Total | Management and General | Fund- raising | Total 2020 | Total 2019 |
| Salaries Payroll taxes Employee benefits | \$ 47,888 3,627 7,128 | \$ 645,909 49,314 62,675 | \$ - - - | \$ 693,797 52,941 69,803 | \$ 215,006 16,448 19,815 | \$ 53,573 4,250 (925) | \$ 962,376 73,639 88,693 | \$ 802,493 65,865 117,980 |
| Total Payroll Expenses | 58,643 | 757,898 | - | 816,541 | 251,269 | 56,898 | 1,124,708 | 986,338 |
| Professional fees Contract services Supplies | 2,280 238 | - 66,534 6,058 | - | 68,814 6,296 | 6,553 7,393 | 375 85 2,543 | 6,928 76,292 8,839 | 9,586 85,007 61,226 |
| Telephone Postage | - | 10,382 366 | - - - | 10,382 366 | 903 367 | 1,654 | 11,285 2,387 | 11,301 2,313 |
| Occupancy Equipment Repairs and maintenance | 6,508 367 | 42,130 11,108 9,057 | 6,138 3,904 2,109 | 54,776 15,379 11,166 | 3,664 | 13,126 | 71,566 15,379 11,166 | 77,408 12,327 9,011 |
| Dues and subscriptions Food expenses | 88 | 7,982 132,512 | | 8,070 132,512 | - | 4,449 | 12,519 132,512 | 13,339 129,389 |
| Client expenses Insurance Travel | 112,067 - 1,362 | 31,919 8,649 2,087 | 2,162 | 143,986 10,811 3,449 | - - | - - 429 | 143,986 10,811 3,878 | 29,808 9,792 7,876 |
| Meetings Staff development | - 47 | 543 6,045 | - | 543 6,092 | - | 124 166 | 667 6,258 | 1,932 8,984 |
| Fundraising Printing Miscellaneous | - - 521 | - - 15,910 | - - | - - 16,431 | - | 3,743 7,219 12,980 | 3,743 7,219 29,411 | 3,153 5,907 16,578 |
| Depreciation | | 21,447 | 4,380 | 25,827 | 994 | | 26,821 | 29,048 |
| Total Expenses by Function Less Expenses included with revenues on the statement of activities | 182,121 | 1,130,627 | 18,693 | 1,331,441 | 271,143 | 103,791 | 1,706,375 | 1,510,323 |
| Vending expenses Special events | - | (1,822) | - | (1,822) | <u> </u> | (21,806) | (1,822) (21,806) | (2,596) (30,250) |
| Total expenses included in expense section on the statement of activities | \$ 182,121 | \$1,128,805 | \$ 18,693 | \$ 1,329,619 | \$ 271,143 | \$ 81,985 | \$ 1,682,747 | \$ 1,477,477 |

STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended December 31, 2019

| | | Program | Services | | | | |
|--|-----------|-------------|-----------|--------------|-------------|-----------|--------------|
| | Long Term | | Stepping | | Management | Fund- | |
| | Housing | Shelter | Home | Total | and General | raising | Total |
| Salaries | \$ 22,580 | \$ 585,466 | \$ - | \$ 608,046 | \$ 142,983 | \$ 51,464 | \$ 802,493 |
| Payroll taxes | 1,699 | 49,689 | - | 51,388 | 10,938 | 3,539 | 65,865 |
| Employee benefits | 128 | 90,745 | | 90,873 | 21,021 | 6,086 | 117,980 |
| Total Payroll Expenses | 24,407 | 725,900 | - | 750,307 | 174,942 | 61,089 | 986,338 |
| Professional fees | - | - | - | - | 8,836 | 750 | 9,586 |
| Contract services | - | 75,237 | - | 75,237 | 8,360 | 1,410 | 85,007 |
| Supplies | 45,372 | 8,882 | 3,668 | 57,922 | - | 3,304 | 61,226 |
| Telephone | - | 10,397 | - | 10,397 | 904 | - | 11,301 |
| Postage | - | 773 | - | 773 | 773 | 767 | 2,313 |
| Occupancy | 625 | 43,707 | 4,172 | 48,504 | 3,801 | 25,103 | 77,408 |
| Equipment | 38 | 12,289 | - | 12,327 | - | - | 12,327 |
| Repairs and maintenance | - | 6,600 | 2,411 | 9,011 | - | - | 9,011 |
| Dues and subscriptions | - | 12,390 | 190 | 12,580 | - | 759 | 13,339 |
| Food expenses | - | 129,389 | - | 129,389 | - | - | 129,389 |
| Client expenses | 15,017 | 13,699 | - | 28,716 | - | 1,092 | 29,808 |
| Insurance | - | 7,512 | 2,280 | 9,792 | - | - | 9,792 |
| Travel | 862 | 7,000 | - | 7,862 | - | 14 | 7,876 |
| Meetings | - | 1,721 | - | 1,721 | - | 211 | 1,932 |
| Staff development | - | 8,912 | - | 8,912 | - | 72 | 8,984 |
| Fundraising | - | - | - | - | - | 3,153 | 3,153 |
| Printing | - | 948 | - | 948 | - | 4,959 | 5,907 |
| Miscellaneous | 175 | 3,183 | - | 3,358 | - | 13,220 | 16,578 |
| Depreciation | | 24,085 | 4,380 | 28,465 | 583 | | 29,048 |
| Total Expenses by Function Less Expenses included with revenues on the | 86,496 | 1,092,624 | 17,101 | 1,196,221 | 198,199 | 115,903 | 1,510,323 |
| statement of activities | | (2.500) | | (2.506) | | | (2.506) |
| Vending expenses | - | (2,596) | - | (2,596) | - | (20.250) | (2,596) |
| Special events | - | | | | | (30,250) | (30,250) |
| Total expenses included in expense section on the statement of activities | \$ 86,496 | \$1,090,028 | \$ 17,101 | \$ 1,193,625 | \$ 198,199 | \$ 85,653 | \$ 1,477,477 |
| Statement of activities | Ψ 00,170 | \$1,070,020 | Ψ 17,101 | <u> </u> | 4 170,177 | 4 05,055 | <u> </u> |

NOTES TO FINANCIAL STATEMENTS

NOTE 1. NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities:

Stepping Stone Emergency Housing, Inc. (SSEH, the Organization) provides emergency housing and support services to adults experiencing homelessness in Anoka County, Minnesota. SSEH accommodates up to 60 adults assisting with short-term housing, job and life skills, educational courses, and support in finding a place to live once they have graduated.

The Organization's programs are as following:

Long Term Housing: This is a community based housing program that provides case management to up to 16 former Stepping Stone residents who have a diagnosed disability.

Shelter: This program provides emergency housing and critical support services to up to 66 single adults 18 and over who are experiencing homelessness.

Stepping Home: This is another community based housing program, but three female residents stay in a home in Blaine, owned by Stepping Stone.

Basis of presentation:

The financial statements of SSEH have been prepared in accordance with U.S. generally accepted accounting principles ("U.S. GAAP"), which requires the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the Statements of Activities.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (continued)

Functional Expenses:

The costs of providing various programs have been summarized on a functional basis. Accordingly, certain costs have been allocated among programs and supporting services benefited. Salaries and related expenses are allocated based on job descriptions and the best estimates of management. Expenses, other than salaries and related expenses, which are not directly identifiable by program or support services, are allocated based on the best estimates of management.

Revenue Recognition:

The Organization recognizes revenue from government contracts and program service fees when the services are provided. Special event revenue is recognized equal to the cost of direct benefit to donors, and contribution revenue for the difference. Vending income is earned when the products are transferred.

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. The Organization received cost-reimbursable grants of \$56,250 that have not been recognized at December 31, 2020 because qualifying expenditures have not yet been incurred.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents:

For purposes of the statements of cash flows, the Organization considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

Contracts Receivable and Promises to Give:

Bad debts are recorded on the allowance method based on historical experience and management's evaluation of outstanding contracts receivable and promises to give. At December 31, 2020 and 2019, management considered all outstanding amounts to be fully collectible. Accordingly, there was no allowance for uncollectible promises. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met. At December 31, 2019, the Organization had a conditional promise to give of \$5,000 conditioned on raising matching funds. This condition was met in 2020.

Income Taxes:

The Organization operates as a charitable organization, exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and similar Minnesota statutes.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Organization and recognize a tax liability (or asset) for uncertain position that more likely than not would not be sustained upon examination by the applicable tax authorities. Federal and state tax authorities generally have the right to examine the current and three previous years of income tax returns. The Organization is not currently under examination by any taxing jurisdiction.

Property and Equipment:

All major expenditures for land, building and equipment greater than \$1,000 are capitalized at cost.

Depreciation is computed using the straight-line method based on the estimated useful lives of the assets as follows:

Building 39 years
Leasehold improvements 5 to 37 years
Equipment 5 to 10 years

NOTES TO FINANCIAL STATEMENTS

NOTE 1. NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (continued)

Accrued Vacation and Personal Leave:

The Organization follows the practice of accruing vacation pay in the period in which the employee earns such vacation. Personal leave is paid to employees and is expensed as incurred.

Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts and disclosures in these financial statements. Actual results could differ from those estimates.

Advertising:

Advertising costs are charged to expense as incurred. Advertising expense amounted to \$0 and \$77 for the years ended December 31, 2020 and 2019, respectively.

Reclassifications:

Certain prior year amounts have been reclassified to conform with the current year presentation. These reclassifications had no effect on previously reported net assets.

Subsequent Events:

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through June 8, 2021, the date the financial statements were available to be issued.

NOTE 2. CONCENTRATION OF CREDIT RISK

The Organization maintains its cash balances at various financial institutions located in the Twin Cities area. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 as of December 31, 2020 and 2019. At December 31, 2020 and 2019, the Organization had uninsured cash balances of \$113,997 and \$34,588, respectively.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. AVAILABILITY AND LIQUIDITY

The following represents the Organization's financial assets available to general expenditure within one year of December 31, 2020 and 2019:

| | 2020 | 2019 |
|---|---------------------------------------|------------|
| Financial assets at year-end | | |
| Cash and cash equivalents | \$ 813,689 | \$ 280,761 |
| Contracts receivable | 92,412 | 85,835 |
| | | |
| Total financial assets available for expenditure | 906,101 | 366,596 |
| | | |
| Less amounts not available to be used within one year | | |
| Net assets with donor restrictions | 70,220 | - |
| Less net assets with restrictions to be met in less | | |
| than one year | (70,220) | |
| | | |
| Financial assets available to meet general | | |
| expenditures within one year | \$ 906,101 | \$ 366,596 |
| | · · · · · · · · · · · · · · · · · · · | <u></u> |

The Organization's goal is generally to maintain financial assets to meet 90 days of operating expenses.

NOTE 4. MAJOR SOURCES OF SUPPORT AND REVENUE

During the years ended December 31, 2020 and 2019, the Organization received 45% and 61%, respectively, of total revenue from the state of Minnesota.

NOTE 5. IN-KIND CONTRIBUTIONS

In-kind contributions are recognized for donated services that require specialized skills or items that improve or enhance property and equipment. During the years ended December 31, 2020 and 2019, the Organization received the following in-kind contributions:

| | 2020 | | 2019 |
|------------------------------------|------|------------------|------------------------|
| Food and meals Medical services | \$ | 94,000 46,800 | \$ 94,000 46,800 |
| | \$ | 140,800 | \$ 140,800 |

NOTES TO FINANCIAL STATEMENTS

NOTE 6. BORROWING ARRANGEMENTS

The Organization maintains credit card accounts from which they can borrow up to \$16,610 and \$10,000 as of December 31, 2020 and 2019, respectively. Advances on these cards accrue interest at rates up to 14.90% and 11.00% as of December 31, 2020 and 2019, respectively. As of December 31, 2020 and 2019, there were outstanding advances of \$1,067 and \$5,293, respectively, that were included in the accounts payable balance.

NOTE 7. OPERATING LEASE COMMITMENTS

The Organization leases office facilities under annually renewing leases with Anoka County. Rent and occupancy expenses charged to operations for the above leases amounted to \$31,800 for both years ended December 31, 2020 and 2019. Under the above leasing arrangement, the Organization has future lease commitments through June 30, 2021 of \$11,400.

The Organization leases office equipment under various non-cancelable leases, which expire through May 2021. As of December 31, 2020, the Organization had future commitments of \$1,278 on these leases.

NOTE 8. PPP FUNDING

The Organization received loan proceeds in the amount of \$191,757 under the Paycheck Protection Program ("PPP"). The PPP, established as part of the Coronavirus Aid, Relief, and Economic Security Act, provides for loans to qualifying businesses. The loans and accrued interest are forgivable after twenty-four weeks if the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the twenty-four-week period.

The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral of payments for the first six months. The Organization has used the proceeds for purposes consistent with the PPP and the full amount has been forgiven and recorded as contribution revenue in the accompanying financial statements.

NOTE 9. NET ASSETS WITH DONOR RESTRICTIONS

At December 31, 2020 and 2019, the Organization had \$70,220 and \$0, respectively, of net assets with donor restrictions. These amounts were restricted for shelter capacity and staffing.

NOTES TO FINANCIAL STATEMENTS

NOTE 10. PRIOR PERIOD ADJUSTMENT

During the year ending December 31, 2020, the Organization determined that the Unemployment Services Trust account should be reported as an asset of the Organization. As a result, the beginning net assets increased by \$6,424. In addition, the change in the value of the account during the year ended December 31, 2019 and the value at December 31, 2019 has been restated and is reflected in the accompanying prior year's financial statements, which resulted in an increase in the 2019 change in net assets of \$293.